

Background Checks

The Kentucky Youth Soccer Association Board of Directors passed a new Risk Management Policy in September 2015. Per the policy, all individuals over the age of 18 years old affiliated with Kentucky Youth Soccer with indirect contact, direct contact or influence on a youth player are subject to a national criminal background check every two years. At the Kentucky Youth Soccer Special Meeting on December 5th, 2015, the membership voted to pass a fee increase for member organizations. With this increase, Kentucky Youth Soccer is able to cover the cost for the bi-annual national background check. All individuals required to do a background check must complete the process in Affinity Sports.

Coaches and team administrators will not be eligible to be rostered to teams without completing this process in the system. In addition, all club administrators must also be in compliance with this policy.

To review the full Risk Management Policy, please [click here](#) or visit the [Risk Management Page](#) on the Kentucky Youth Soccer Website.

Background Check Process:

Individuals will go to the Background Checks link,

<http://kybackgroundchecks.sportsaffinity.com/reg/index.asp?sessionguid>

They will then login into Affinity or create a new account (ONLY IF THEY DO NOT HAVE AN ACCOUNT ALREADY) – If they do not have their login information, request it via the ‘forgot password’ link. If they are still unable to obtain their username and/or password, they should contact Affinity at 855-259-3466.

After logging, they can follow the background check instructions in order to complete the registration process.

For individuals affiliated with specific teams (i.e. coaches, team managers, etc.): Once completed, coaches and managers will have a club application added to their account automatically each night at midnight PST.

Please note that at this point, there are many individuals who have incorrect DOBs in the Affinity Sports system. It is very important that you DO NOT ADD A COACH OR TEAM ADMINISTRATOR TO A TEAM IF YOU NOTICE AN INCORRECT DOB. A Kentucky Youth Soccer staff member will go into the system each morning, Monday – Friday (excluding holidays that fall on a weekday), and update DOBs for all individuals who registered the previous day. You will be able to add coaches to teams after 12:00 pm ET daily. The background check for coaches and managers will be run once the administrator is rostered to a team, so if their information is incorrect, the process will not run correctly.

In the event a coach does not pass the check or is noted as under review, Kentucky Youth Soccer Risk Management Committee and/or the Director of the Committee will review their individual situation and let you know if this individual is eligible to coach. If not, they will be removed from the team.

For individuals affiliated with clubs but not individual teams (i.e. Registrars, board members, club officials, etc.): a background check can be run at any time by a Kentucky Youth Soccer staff member and will be processed each week on Wednesday morning.